ITG Request 45 – Appellate Courts Enterprise Content Management System (AC-ECMS)

Project Update

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December 4, 2015

Recent Activities

Activity	Complete?
Iteration A – Base System and Document Structure	Y
Iteration B – Workview (Case Management) & Associated Workflows	N
Iteration C – Motion, Petition, Judicial and Disposition Workflows	N
Iteration D – Remaining Workflows	N
Document Conversion	N
eFiling Modifications	N
JIS Link Modifications	N

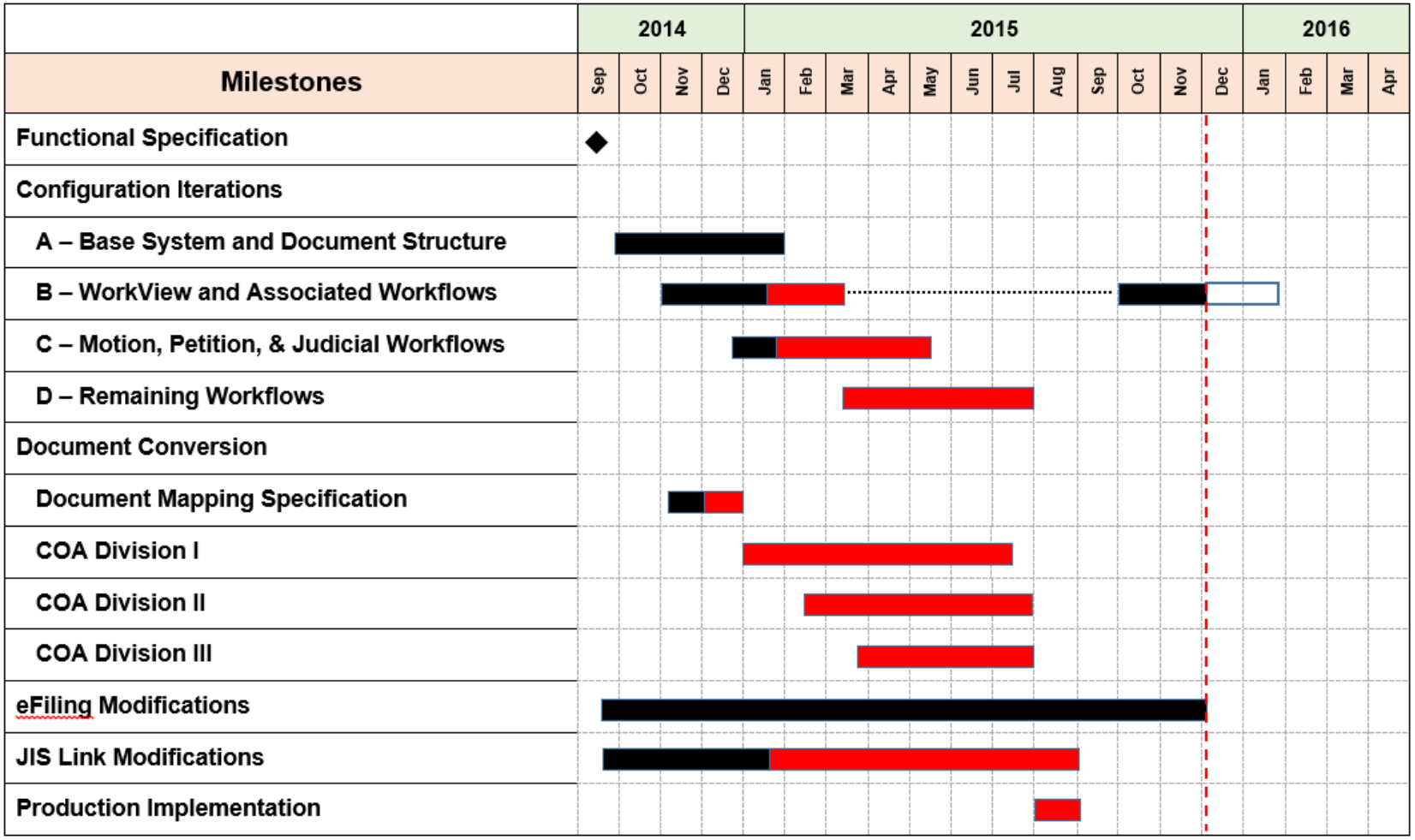
Recent Activities (cont.)

- ✓ Iteration B test system was turned over to AOC on October 30, 2015.
- ✓ AOC spent two weeks in getting the test system prepped for User Acceptance Testing (UAT).
- ✓ Court staff training occurred during November 16-19, 2015.
- UAT began on November 23, 2015.
- First phase of modifications to eFiling is complete.

Next Steps

- Iteration B UAT continues until January 22, 2016.
- Project Executive Steering Committee will decide if Iteration B is accepted.
- Following successful completion of Iteration B, the remaining scope, schedule, and cost will be renegotiated with the vendor.
- Perform a pilot of the new eFiling system with specific Supreme Court filers.

Project Milestone Schedule



Active Project Risks

Total Project Risks		
Low Exposure	Medium Exposure	High Exposure
4	0	0

Significant Risk Status

Risk	Probability/Impact	Mitigation
0	0	0

Active Project Issues

Total Project Issues			
Low Urgency	Medium Urgency	High Urgency	Closed
1	0	1	6

Significant Issues Status

Issue	Urgency/Impact	Action
Contract scope and cost issue raised by the vendor.	High/High	Understand the issue. Develop our stance. Negotiate the outcome with the vendor.

Project Milestones

Milestone	Date
✓ Functional Specification Document accepted	August 2014
✓ Iteration A - Base System and Document Structure	December 2014
Iteration B – WorkView and Associated Workflows	January 2016
Iteration C – Motion, Petition, & Judicial Workflows	June 2015
Iteration D – Remaining Workflows	August 2015
Document Mapping Specification	January 2015
Document Conversion – COA Division I	August 2015
Document Conversion – COA Division II	August 2015
Document Conversion – COA Division III	August 2015
eFiling Modifications	August 2015
JIS Link Modifications	August 2015
Production (Go Live) complete	August 2015